



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
Office of State Fire Marshal
State Fire Training

Skill Sheet # 5-3

Candidate: _____ Date: _____

ID#: _____

Skill Sheet 5-3

NFPA Standard 1001, 2013 Edition, JPR# 6.5.3

Preparing Pre-incident Surveys					
Evaluator Instructions: For this skills evaluation checklist, the candidate will prepare pre-incident materials, so that all required occupancy information is recorded, items of concern are noted, and accurate sketches or diagrams are prepared. You may use an existing structure onsite or use one offsite.					
Equipment Needed: Department field survey forms/QAP template, pre-incident plan SOG/SOP, pencil/pen, clipboard, and appropriate attire.					
Task: Prepare a pre-incident survey that records required occupancy information.					
Performance Outcome: The candidate, given forms, necessary tools, and an assignment, will be able to prepare a pre-incident survey that records required occupancy information, note items of concern, and include accurate sketches or diagrams.					
Candidate Directive: "Prepare a pre-incident survey that records required occupancy information"					
No.	Task Steps	First Test		Retest	
		P	F	P	F
1.	Appropriately notify the building occupant and arrange to complete the field survey				
2.	Identify the components of fire suppression and detection systems to include in the survey				
3.	Sketch the site, buildings, and applicable special features				
4.	Detect applicable hazards to include in the pre-incident drawings				
5.	Detect applicable special considerations to include in the pre-incident diagrams				
6.	Complete all related departmental forms and final diagrams				
7	Route, file, and/or forward report in accordance with local agency requirements				
Retest Approved By:		Retest Evaluation:			

Evaluator Comments:	Candidate Comments:



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Evaluator

Date

Candidate

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Retest Evaluator

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Retest Candidate

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